

INSTRUCTIONS FOR & INFORMATION ABOUT ECOB AWARDS

0. A new award category has been added effective with the nominations in 2014 for the award banquet held in February of 2015. The new award is the “Educator of the Year” and is given to allow practicing engineers to more evenly compete with the other nominees for the other awards. Any member society can nominate someone for this award, not just the academic societies. The “Engineer of the Year” and “Young Engineer of the Year” awards are reserved for practicing engineers, not educators.
1. The “Engineer of the Year” and “Young Engineer of the Year” awards are given for the year prior to the banquet, but should consider the nominee's overall contributions to engineering. The “Distinguished Service Award” covers the entire career of the nominee and the service should be demonstrated over the duration of the career to date. The “Educator of the Year” considers the past five year’s accomplishments.
2. Each society represented on the Engineering Council of Birmingham may submit one nomination for each award.
3. For the "Young Engineer of the Year" Award the nominee must be 35 years of age or under on July 1st of the evaluation year. The "Engineer of the Year" Award nominee must be over the age of 35 on July 1st. The “Educator of the Year” may be working in either High School or College level, but must be teaching in a subject area related to Engineering.
4. All nominees must be active members of the nominating society with the exception of the Educator award.
5. All nominees must reside within the geographical boundary of ECOB, which is the counties of Bibb, Blount, Calhoun, Cullman, Jefferson, Saint Clair, Shelby, Talladega, Tuscaloosa, and Walker.
6. Each nominee will be judged on their activities up to the submittal deadline for the current year.
7. A nominee who has received an Award previously is not eligible for the same award again.
8. The nominee's name must be omitted on all nomination forms except the first and last pages. If the nominee has their own consulting firm, please list it as "President or Owner of own consulting firm" in the Experience Section of the nomination form. If the nominee has publications and/or presentations, these need to be written so that the nominee's name is removed and the word "Nominee" is included and either bolded or underlined. Please make sure no reference is made to the nominee's gender, race, etc. Note: the banquet summary form and digital photo are not submitted to the judges.
9. The forms must be filled out as completely and accurately as possible, because this is the only means the judges have to evaluate the nominee. **PDF format forms with fields for data entry will be emailed to all societies and they will be available on the website.**
10. The forms must be completed and received by the Awards Committee by the time indicated in the cover letter and on the website. Except in extreme circumstances, consideration will only be given to those nomination forms received by this time.
11. Each nominee is assigned a specific letter or number by the ECOB Awards Chairman. Then only the pages of the nomination forms which make no name or gender references and have the assigned code, are given to the judges in order to assure impartiality and to keep confidentiality.
12. Judging will be done by the Georgia Engineering Foundation. This helps ensure neutrality and reduces the likelihood of a nominee being inadvertently identified despite the precautions taken above. The names of the judges are kept confidential and are known only by the Awards Committee.

13. The judges score each award and nominee on the basis of a point system with respect to the different areas.

Engineer of the Year and Young Engineer of the Year

The maximum number of points possible for the judges to score for each area is 67 for engineering experience and accomplishments, and 33 for technical/professional society activities and civic/humanitarian activities. A total of 100 points is possible for each nominee from each judge.

- A. Engineering experience and accomplishments. (67 points maximum)
- B. Technical/professional society activities and civic/humanitarian activities. (33 points maximum)

Educator of the Year Award *(NEW AWARD BEGINNING WITH THE 2015 BANQUET AWARDS)*

The maximum number of points possible for the judges to score for each area is 20 each for continuing education, professional/technical society activities, and civic/humanitarian activities.

Academic/Engineering achievement is 40 points. A total of 100 points is possible for each nominee from each judge. This award is judged for activities and achievements in these 4 areas over the immediate past five years.

- A. Continuing Education and Technical Development
- B. Professional/Technical Society Activities
- C. Civic/Humanitarian Activities
- D. Academic or Engineering Achievements

Distinguished Service Award

The maximum number of points possible for the judges to score for each area is 65 for nominating society and 35 for general community. A total of 100 points is possible for each nominee from each judge.

- A. Service to nominating society.
- B. Service to general community.

14. For each judge's evaluation to have equal weight, the judges are encouraged to first determine the most qualified nominee in each area and assign that nominee the maximum number of possible points for that judging area and the least qualified nominee the least number of points for that judging area of 0 points. The remaining nominees are then assigned points according to each nominee's relative degree of qualification in that area.
15. The Awards Chairman tallies the judges' scores, and the winner of each award is the nominee with the highest sum of total points.
16. If the scores for several nominees are close, the Awards Chairman checks the judge's score sheets to make certain that each judge used the evaluation method described in Step 14. If not, the judge who did not use the described evaluation method is asked to adjust the score so that the scores will have equal weight with respect to the other judges'. Then the scores are tallied again.